

UK Flooring Academy Ltd

Tel: 01283 711428

E-mail: training@uk-flooring-academy.co.uk



The UKFA Carpet & Vinyl Fitting Courses

Are designed to offer instruction in the art of installation, these intensive courses enable the trainee to develop knowledge and skills to a professional fitter level in a short space of time. On completion of a course students will be awarded a *Certificate of Competence* issued by the *UKFA*. The courses are held over a three, five or seven day period and start **Every Monday**. On completion of a course, the UKFA will be happy to supply training references on request

Practical Training

Hands-on practical experience will be gained under the guidance of experienced floor-layers. Trainees will be able to practise fitting techniques using a range of specialist tools, carpets, vinyl and accessories. Informal lectures are supported by state-of-the-art presentation slides. Organised to cater for small groups or single trainees, every trainee will gain the full benefit of the tutor's experience.

FREE Training Manual

The *UKFA* manual has been prepared using the accumulated knowledge of both experienced floor-layers and training instructors. The manual covers residential carpet & vinyl installation from preparation to completion. And is an ideal reference tool for use after completion of the course.



Why choose the UKFA?

Small course numbers ensure that you receive comprehensive instruction

Many carpet shops and fitters from across the UK have been certified by the UK Flooring Academy

Our instructors have a minimum of 30 years' experience in the flooring trade and have City & Guilds qualifications in teaching.

We are personally committed to ensuring that you receive the best training possible

On top of hands-on training, you will receive a UKFA certificate, a comprehensive training manual which can be used as a reference guide after the course, and unlimited post-course telephone support!



3-Day Course

Day 1 Introductions & Lecture— After this session you will understand:

Flooring Industry & Training - British Standards, The Carpet Fitter's Toolbox - Specialist Tools
Floor Preparation-Wood /Concrete: Repairs & Hard-boarding, Existing Floor Coverings.
Accessory Fixings: Nails, Staples, Adhesives, Electrical, Gas and Pipe-work Considerations
Health & Safety Considerations, COSHH Regulations Summary. Gripper Rods - Metal Profiles Types & Uses.
Underlay -Types & Uses: Felt, Foam, Rubber

Practical— After this session you will be able to complete to a professional standard:

Install Gripper Rods Correctly in Rooms, Stairs, Curved areas, Wood / Concrete. Cut & Install Common Metal Profiles. Cut & Install Common Types of Underlay and Liners in Rooms, Stairs, Bathrooms. Using Tapes & Fixings

Day 2 Lecture- In this session you will learn about:

Carpet Types and Uses - Construction, Fibre, Advantages & Limitations, Fitting Considerations
Industry Classifications - Wear Classifications, Common Widths
Setting Out and Pattern Alignment, Pile Direction. Avoiding Complaints & Customer Service Tips

Practical— After this session you will be able to carry out to a professional standard:

Set out and Install Different Types of Carpets in Rooms, Bathrooms. Using Starting points, Stretch Fit Techniques using gripper, perimeter fixings adhesives / tapes, further cutting techniques. Use Cutting Techniques & Carpet Trimmers— Plus 'tricks of the trade'

Day 3 Lecture— In this session you will learn about:

Imperial Vs Metric 'How to' Measuring & Estimating Basics - Rooms, Hall Stairs Landings
Colour Matching, Pattern Matching, Pile Direction, Manufacturing Faults. Planning / Cutting Hall, Stairs & Landings. Location of Seams: Wear Patterns, Cross Joins, Application of Standards. Heat Seaming, Cold Seaming, Joining Felt / Rubber Backed Carpets

Practical— In this session you will also learn how to carry out to a professional standard:Fitting Straight Stairs, Heat Seams. Cold Seams, Seaming Felt Backed and Rubber Backed Carpet

5-Day Course *The final two days of the course are mainly practical sessions conducted under supervision:*

Day 4 Practical—In this session you will learn and complete:

Planning & Installation of Carpet Tiles. Patterns, Finding Centres Starting Points, Setting out, Cutting in and Shapes. Applying Tackifiers and Adhesives.
Commercial Stick-Down Methods - Double stick—Installation of Gripper, Applying Tackifier, Fitting Underlay. Application of Permanent Adhesive, Cutting in Carpet, Flush Cutting, Turn and Stick, Overview of single Stick.

Day 5 Practical—In this session you will learn and carry out:

Further Stairs—Kit Winders. Bull-nose step. Planning, Cutting, Pile Direction. Turn & Tack and Net Finishing. Overview of Open Plan, Stair Edgings. Planning & Installation of stair rods, carpet binding using Easybind system.

7-Day Course

Day 6 & 7 Domestic Vinyl Fitting: Practical— After this session you will be able to complete to a professional standard:

Sub Floor Preparation, Installation of Ply/hard board. Moisture testing, Floor Screeding. Planning and Estimating, Tricks of the trade, Planning & Installation of Domestic Vinyl Cutting Techniques, Adhesives, Vinyl Trimmers. Installing Vinyl in flat and toilet Areas. Seams & Cold Weld Techniques.

Three Day Basic Carpet Fitting Course

Specialist Tools Estimating and Planning Basics
Over view Sub Floor Preparation — Wood / Concrete
Installation of Gripper and Accessories
Types & Installation of Underlay: Rubber, Foam, Felt
Carpet Types & Construction, Customer Service Tips
Installation of Carpets - Woven, Secondary & Felt Backs
Straight Stairs
Avoiding Common Problems and Tricks of the Trade
Heat Seams, Cold Seams Guided Hands on Experience
Taught in Accordance with British Standard 5325

£385

Starts Mondays

Two Day Advanced Carpet Fitting Course

Double Stick & Single Stick Contract Carpets
Winding / Open Plan Stairs, Bull-nose Step
Installation of Stairrods, Carpet Binding
Planning & Installation of Carpet Tiles

£275

Starts Thursdays

** Note candidates must first complete the basic course*

★ Five Day Carpet Fitting Package, **Save £70**

£590

Basic and Advanced courses

Two Day Domestic Vinyl Fitting

Sub Floor Preparation, Wood, Concrete, floor levelling.
Moisture testing, Planning and Estimating Tricks of the trade
Vinyl cutters and Trimmers
Seams & Cold Weld Techniques

£285

Starts Saturdays

★ Seven Day Fitting Package, **Save £150**

£795

Basic, Advanced and Vinyl Courses



Information

Local Accommodation

Redmoor Accommodation

6 Redmoor Close, Winshill,
Burton on Trent DE15 0HZ

B&B in private home, 10 minute drive from training centre. **Tel: 01283 531 977**

Wellington Arms

44 Wellington Street,
Burton upon Trent DE14 2DS

Best option if arriving by train or air

Short walk from Station and Town centre. Sky sports, pool. Nice clean En-suite rooms with TV etc. at very good rates. No food available but lots of options within a 2 minute walk.

Tel: 01283 564274

Keepers Cottage Lodge

Bretby Park, Bretby, Burton on Trent,
DE15 0QG

15 minute drive to training centre.

Travelodge

A38 Northbound' Barton under Needwood,
DE13 8EG

Discounts available when booked in advance. Bit out of the way but short walk down the canal to pub

Also [Travelodge](#) south bound and [Travelodge central](#). Are located near Burton

Tel: 0871 9846069

Premier Inn

Burton On Trent Central
Wellington Road,
Burton On Trent, DE14 2WD

Very comfy. Discounts if booked in advance. Close to super market and pub restaurants. On-site Beefeater restaurant. Toby carvery close by.

T: 0871 527 9280



Getting There

The UKFA is located just outside the village of Rangemore in renovated farm buildings. After leaving the A38 for Burton South at Branston junction (located just south of Burton upon Trent) Take the first exit off the island (if coming from South or 3rd exit if coming from North) signposted Tatenhill, Follow the road to the village of Tatenhill. At the staggered cross roads, carry straight on up 'Moore's Hill' toward Rangemore.

Drive passed the 'Little Lambs' nursery on the right until the road sign: 'Rangemore Please Drive Carefully' on the left of the lane, turn left into the drive way around Higgs Hill Buildings.

The UKFA office is on the first floor.



We can collect you from Burton upon Trent train station free of charge, and transfer you to and from any accommodation listed on our site and your course. Rail tickets should be booked in advance to take advantage of ticket discounts.



We can collect and return you from East Midlands airport free of charge, and transfer you to and from any accommodation in Burton and your course.



THE UK FLOORING ACADEMY LIMITED

Unit 1, Higgs Hill Buildings, Tatenhill Common
Rangemore, Burton upon Trent, Staffs, DE13 9RS

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Your Questions Answered

Q: Will the course be suitable for me?

A: The courses are suitable for anyone who is reasonably fit and practical. Although many of our trainees are sent by existing shops or fitters, we also train new starters with no experience and sales staff who simply wish to increase their knowledge. Trainees should be aged 16 yrs or over, and have a good command of the English language.

Q: Because the courses are short, will that give me enough experience to fit carpets?

A: Yes! The courses are short but intensive, with hands on fitting. Speed however, can only come with practise. But by taking the time to build up experience, and sticking to their training, many of our trainees have become successful fitters in their own right in a surprisingly short time. Others have taken up employment with established fitters in order to increase their experience. As with any skill, you never stop learning.

Q: I have looked at a few training options and your courses are cheaper, does that mean the courses are not as comprehensive?

A: No! We are committed to delivering the best training possible. Because we are an independent training company with a wide range of skills, we design and deliver lectures, manuals and hands-on training ourselves without the need for expensive outside help, and materials such as the carpets which you will use during your training are donated by sponsors. ***On top of that ! Our courses are also VAT free!***

Q: Will I receive a certificate?

A: Yes! On completion of a course you will be issued with a UKFA certificate and a certification card. We will also supply training references at your request.

Q: What dates do the courses run on?

A: As well as larger courses on fixed dates, we also deliver carpet courses on a first come first served basis. Course numbers are limited to small groups. Courses start **Mondays**, in Burton upon Trent. Courses start at 9am and end when you are satisfied that you have mastered the skills. **See Website for dates.**

Q: How do I book and pay?

A: **Call 01283 711428 to reserve your chosen date** then return a 10% deposit by cheque to reserve your place when booking. Alternatively, you may pay by card via our website by using the drop down buttons on the 'Buy Now' function on the 'Choose a course' page. The balance should be paid by cash, card or cheque on the first day of the course. If you have previously completed a course with us then no deposit is required.

Development agencies can be invoiced on a pro-forma basis.

Q: I live a long way from your training centre, is there somewhere to stay?

A: Yes! Although we do not have accommodation on site there are several B&B options locally. For a 3-day course most people would book 2 nights. If you are arriving by train or air, we will arrange **free** transfers to/from Burton station, or East Midlands airport and any accommodation in Burton.

Q: I already have some experience, will I get anything from a course.

A: Yes! We have had trainees who have had a great deal of experience who have enjoyed the chance to try out new tools and pick up more tricks of the trade.

More Questions? Phone: **01283 711428**

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